



# FOUR BEARS SEGMENT

Thomas Johnny Bird Veterans Memorial Hall

Events Department

2010 Chief Four Bears Ave \* New Town, ND 58763

Phone: 701-627-8300 \* Fax: 701-627-4825

## Building Rental Form

Person Requesting \_\_\_\_\_

Contact Number \_\_\_\_\_

Requested Dates \_\_\_\_\_

Time \_\_\_\_\_

Type of Event \_\_\_\_\_

Room Requesting \_\_\_\_\_

Set up tables How Many? \_\_\_\_\_ Chairs How Many? \_\_\_\_\_

Black Tablecloths How Many? \_\_\_\_\_ Round \_\_\_\_\_ Rectangle \_\_\_\_\_

Coffee Pot

PA System

Tvs

**The Renter is Responsible for Cleaning the Room that is rented after use!**

**Memorial Hall \$150.00**

**Gym \$150.00**

**Elders Room \$100.00**

**Conference Room \$50**

**Community Member**

**Rental Fee Paid**      Receipt # \_\_\_\_\_      MO/CHK# \_\_\_\_\_

**Deposit Returned**      Receipt # \_\_\_\_\_      (Residents Only!)

**Print Staff Name taking Payment** \_\_\_\_\_