

## CUSTOMER CHECKLIST:

### ELIGIBILITY FOR INDIVIDUAL SANITATION SYSTEM

- Valid Tribal Enrollment verification on file along with up-to-date Utilities application – **COPY OF ENROLLMENT CARD OR CERTIFICATE OF DEGREE OF INDIAN BLOOD**
- Homesite lease stating homesite is a minimum of 2.5 acres – **COPY OF HOMESITE LEASE WITH APPLICABLE LESSEE/LESSOR SIGNATURES**
- **AERIAL MAP**
  - Lease must be in homeowner(s) name
- **COPY OF PURCHASE AGREEMENT FOR HOME** - Homeowner(s) name must match tribal enrollment verification/application name
- **Complete and submit a Fort Berthold Rural Water application**
- Before construction can begin:
  - Home must be on homesite before construction can begin – **WILL VERIFY AT PRELIMINARY HOMESITE INSPECTION**
    - Properly anchored/set
    - For mobile/modular homes, skirting must be installed around base of home
  - Home must be connected to electricity prior to finishing water connections – **WILL VERIFY AFTER SAMPLE TESTING COMPLETE**

Submit all bolded items to the Utilities office and we will contact you with a date for your preliminary homesite inspection.

Thank you for contacting TAT Utilities for your home sanitation system needs.



**TAT Utilities**  
 307 5<sup>th</sup> Ave  
 New Town, ND 58763  
 Ph: 701-627-5291 Fax: 701-627-5295

<b>RESIDENTIAL - APPLICANT INFORMATION</b>			
Type of Application:		New	Update
Services Sought:	Septic System Install	Septic Cleaning	Water Delivery
Homeowner Full Name:		Date of Birth:	
Spouse/Joint Homeowner Full Name:		Date of Birth:	
Physical Address/Description of Home Location:		Mailing Address:	
Segment:	Legal Description: Sect _____ TwnSp _____ Rg _____ Allotment Number:		
Contact Information:	Home Phone: ( ) _____		Work Phone: ( ) _____
	Mobile Phone: ( ) _____		Do you prefer text alerts? Y N
	Email Address: _____		
	Do you prefer receiving billing/information by email? Y N		
<b>DEMOGRAPHIC INFORMATION</b>			
Tribal Affiliation:		Enrollment Number*:	
Elder (55+ years old):	Y N	Full Name of Elder:	
Disabled Person in Home:	Y N	Full Name of Disabled Person:	
Family with Children (under 18):	Y N	Number of Children in Household:	
Total Number of People living in Household:			
<b>HOME/PROPERTY INFORMATION</b>			
Do you own the Home?	Y N	No. of Bedrooms:	New* or Existing Home?
Type of Home:	Modular	Manufactured/Mobile	Stick-built Other:
If Stick-built: Are all bathroom facilities installed completely? Y N			
Type of Foundation:	Concrete Skid	Block/Anchor	Crawlspace Full-Basement
Has there ever been a house on the land previously? Y N Unsure			
Has the land been previously disturbed (i.e. previously farmland)? Y N Unsure			
If yes, explain:		Type of Septic System: City Drain Field None Unknown	
Type of Water System:	None	Cistern	Rural Water City Water
Cistern Tank Size (Gallons):		Cistern Location:	
Development (check all applicable):		Land Type (check one):	
<input type="checkbox"/>	Home Site Leased/Purchased	<input type="checkbox"/>	Foundation complete
<input type="checkbox"/>	Right Of Ways established	<input type="checkbox"/>	Sewer Connected
<input type="checkbox"/>	Electrical Complete	<input type="checkbox"/>	Water Connected
<input type="checkbox"/>	Access Road Complete	<input type="checkbox"/>	Home Site Completed
<input type="checkbox"/>		<input type="checkbox"/>	Fee Land
<input type="checkbox"/>		<input type="checkbox"/>	Individual Allotted Land
<input type="checkbox"/>		<input type="checkbox"/>	Tribal Land
<input type="checkbox"/>		<input type="checkbox"/>	Unsure

*By signing this application, I agree that I have gone through the consultation process with the TAT Utilities staff and agree that the information I have provided is true to the best of my knowledge. I understand that if there are any steps skipped in the new home installation process that my infrastructure timeline may be affected. I understand that if I opted to receive text message alerts that I am responsible for charges billed to my personal cellular services for receipt of any/all messages sent from Public Works and its affiliate departments.*

Signature of Applicant \_\_\_\_\_

Date \_\_\_\_\_

\*If enrolled, a copy of enrollment card/certificate must be submitted with this application.  
 \* "New" is defined as being the first ever tenant to live in the home.



## Fort Berthold Individual Scattered Sites

Homeowner Name: \_\_\_\_\_  
*Please print*

The homeowner listed above, has been provided an application for service from the TAT Utilities department. The homeowner understands that by proceeding with the application for service, they are providing TAT Utilities, Tribe's Engineering Consultant, Tribe's Contractor, and Indian Health Service (IHS), personal access to your homesite for site evaluations and to complete the applicable services requested by the homeowner. For your application to be considered complete and your home ready to be served, you must provide the following information and meet the following conditions:

1. Completed application provided to and properly received by TAT Utilities. The application must include the following:
  - a. Land Documentation (Lease or ownership) of the location of the homesite to be served
  - b. Property limits map of the land documentation
  - c. Other required documents as stated on the TAT Utilities checklist, or requested by I.H.S.
2. Home must be the full-time primary residence of the homeowner
3. Home must be onsite. If not onsite, provide a date of when it will be onsite.
4. Home is hooked up to electricity
5. Heating source is operational
6. If a mobile/manufactured home, the home must be skirted.
7. Indications of the water and sewer drops from the home sketch or layout will assist our designers in constructing the system. If the building is a manufactured home, the home designer will have this document. This item is not a requirement, just provides clarity onsite.

Failure to meet the requirements listed above will result in your homesite not being serviced. It is the responsibility of the homeowner to complete all necessary paperwork and provide all required documents to TAT Utilities.

Upon completion of the system, a one year construction warranty will go into effect. The warranty will be listed on your homeowner packet provided to you by the Contractor and/or I.H.S. *If an issue arises within the warranty period, stop using the system and make the TAT Utilities staff aware as soon as possible. Reimbursement will not be made to the homeowner in response to damages.*

By signing below, the homeowner understands this information and understands their responsibility to meet the requirements of being served under the Fort Berthold Individual Water and Sewer Contract.

\_\_\_\_\_  
Signature of Homeowner

\_\_\_\_\_  
Date

\_\_\_\_\_  
TAT Utilities Staff Witness (please print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
TAT Utilities Staff Title

<i>TAT Utilities</i>
<i>Office Use Only</i>