

MHA Education Grant Program

Policies & Procedures Manual



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Mission Statement

The MHA Education Grant Program was created to provide financial opportunity for MHA enrolled members to become educated and employable.

Governance

The MHA Education Grant program is governed by the Three Affiliated Tribes Tribal Business Council.

Purpose

The MHA Education Grant program was created to provide financial support for MHA enrolled members seeking education opportunities for preK-12 students at private/charter schools, learning centers, close-up group trips, and mileage assistance; high school students attaining dual credits; college students attaining undergraduate, graduate, and professional degrees, internships, study abroad opportunities and students who have old bills which are preventing them from continuing their education.

Administration and Responsibilities:

The MHA Education Grant is governed by the Three Affiliated Tribes (TAT) Tribal Business Council. The MHA Education Grant program staff provides recommendations to the TAT Tribal Business Council Education Subcommittee relating to any changes of this document. Operational, administration, financial, and awarding aspects rest with the MHA Education Grant program staff.

I. Applicant Screening and Selection

1. MHA Education Grant program staff will only consider completed applications for approval.
2. MHA Education Grant program staff makes approval and denial decisions based upon this document.

II. Reporting

1. MHA Education Grant program will report grant outcomes.
2. MHA Education Grant program will provide reporting and outcomes to stakeholders.

Privacy Statement

The Family Educational Rights and Privacy Act (FERPA Statute 20 U.S.C. Part 1232g; Regulations 34 CFR Part 99.7) is a federal law that protects the privacy of student education records. Personal and educational information provided is solely for the use of properly identifying students for disbursements of education grants. It is not to be shared with third party entities or organizations, unless lawfully required.

Perjury Statement

A person is guilty of perjury, a class C felony, if, in an official proceeding, the person makes a false statement under oath or equivalent affirmation or swears or affirms the truth of a false statement previously made, when the statement is material, and the person does not believe the statement to be true (N.D.C.C. § 12.1-11-01). The MHA Education Grant Program requires all applicants verify under penalty of perjury that the application and required supplemental documentation is true and correct.

Application Process

1. Applicants must submit a new application, including all required documents, for each term in which they seek funding by the proper deadline date.
2. Incomplete applications and applications received after the deadline will not be considered. It is the responsibility of the student to ensure their applications are complete.
3. Complete applications, including required documents, may be submitted to the MHA Education Grant program via email, mail or electronically through the online portal (WizeHive). Scanned documents submitted via email, must be in .pdf format and must be legible. Pictures of documents taken with a cell phone or submitted via fax will **not** be accepted.
4. Upon receipt of a completed application, MHA Education Grant staff will review and process applications in accordance with the policies and procedures herein.
5. Award, denial, or notice of an incomplete application correspondence will be sent to the student via email or the online portal, depending on how the application was submitted.
6. MHA Education Grant checks will be addressed and mailed directly to the school. Checks will **not** be mailed directly to the applicant. (Exception: Internships).

PreK-12

The MHA Education Grant for PreK-12 was created to provide financial support for MHA enrolled members seeking education opportunities at private/charter schools, learning centers, close-up group trips, and mileage assistance.

1.1 General Guidelines

- The MHA Education Grant does not fund the total cost of tuition.
- The MHA Education Grant is not a reimbursement grant.
- The MHA Education Grant does not fund summer sessions for PreK-12.
- The MHA Education Grant does not fund after school programs.
- MHA Education Grant checks will be addressed and mailed directly to the schools/learning centers. No exceptions.

1.2 Funding Opportunities

1. **Private/Charter Schools:** Eligible students may receive **up to \$2,500.00** per semester.
2. **Learning Centers:** Eligible students may receive **up to \$2,500.00** per semester. This includes PreK-12 students who also qualify for private/charter school tuition assistance.
3. **Close-up Trips:** Eligible high school students may receive **up to \$1,500.00** to attend Close-up sessions.
4. **Mileage Assistance:** Eligible children and families residing within the Three Affiliated Tribes boundaries whose child attends a school without bus services may receive financial assistance **up to \$500** per Fall/Spring semesters for mileage assistance per household. GSA mileage rates will be used to determine amounts. Applicants are ineligible to receive mileage assistance if they are already receiving the PreK-12 MHA Education Grant for private/charter school.

1.3 Eligibility, Responsibilities, Requirements, and Deadlines

I. Eligibility

1. Applicant must be an enrolled member of the Three Affiliated Tribes.
2. Applicant must be enrolled or attending a school or program outlined in section 1.2.
3. Pre-Kindergarten applicants must be attending an accredited professional preschool.

II. Applicant Responsibilities

1. The applicant and/or recipient shall abide by and comply with the specific policies, procedures and eligibility requirements of the MHA Education Grant as stated herein.
2. The applicant and/or recipient shall fulfill his/her academic obligations and comply with all applicable laws, policies, rules, regulations and procedures of the MHA Education Grant, additional scholarships, and financial assistance programs from which the applicant receives funds.
3. The applicant and/or recipient's parent/guardian shall immediately report any change in enrollment, withdrawal, and/or transfer status to the MHA Education Grant program.

III. Requirements

All required documentation must be submitted prior to approval for funds and is required for grant program auditing purposes.

Private/Charter School Applicants must provide the following:

1. Completed applications must be submitted for each semester in which funding is sought.
2. Official billing statement

Learning Center Applicants must provide the following:

1. Completed applications must be submitted for each semester in which funding is sought.
2. Official billing statement

Mileage Assistance Applicants must provide the following:

1. Completed applications must be submitted for each semester in which funding is sought.
2. Documentation with a breakdown of mileage and cost using GSA standards.

III. Application Deadline

The deadline to complete an application for **Spring funding** is **May 15th**.

The deadline to apply for **Fall funding** is **December 15th**.

It is required that applicants apply within the semester (Fall/Spring) in which they are applying.

Dual Credit

The MHA Education Grant for dual credit was created to provide financial support for MHA enrolled members seeking Higher Education by supporting them in attaining dual credit opportunities while still attending High School.

2.1 General Guidelines

- The MHA Education Grant does not fund the total cost of tuition.
- The MHA Education Grant is not a reimbursement grant.
- MHA Education Grant checks will be addressed and mailed directly to the school. No exceptions.

2.2 Funding Opportunities

Dual Credit Courses: Eligible students may receive assistance for up to six (6) credits per academic semester, up to four (4) semesters, to be used solely for tuition, books, and fees.

2.3 Eligibility, Responsibilities, Requirements, and Deadlines

I. Eligibility

1. Applicant must be an enrolled member of the Three Affiliated Tribes.
2. The applicant must be a current high school junior or senior, in good academic standing, attending an accredited institution of higher education.
3. Applicants must receive authorization from their high school to take approved dual credit course(s).
4. Applicants are not eligible for funding to retake a course that was previously paid for by the MHA Education Grant program.
5. Applicants residing within the Three Affiliated Tribes boundaries must first apply for funding with the 477 Program prior to becoming eligible for the Dual Credit grant.

II. Applicant Responsibilities

1. The applicant and/or recipient shall abide by and comply with the specific policies, procedures and eligibility requirements of the MHA Education Grant as stated herein.
2. The applicant and/or recipient shall fulfill his/her academic obligations and comply with all applicable laws, policies, rules, regulations and procedures of the MHA

Education Grant, additional scholarships, and financial assistance programs from which the applicant receives funds.

3. The applicant and/or recipient's parent/guardian shall immediately report any change in enrollment, withdrawal, and/or transfer status to the MHA Education Grant program.

III. Requirements

All required documentation must be submitted prior to approval for funds and is required for grant program auditing purposes.

Dual Credit applicants must provide the following:

1. Completed application form.
2. Official billing statement from the college and/or educational institution which reflects costs for dual-credit course(s).

III. Application Deadline

The deadline to complete an application for **Spring funding** is **May 15th**.

The deadline to apply for **Fall funding** is **December 15th**.

It is required that applicants apply within the semester (Fall/Spring) in which they are applying.

College and Beyond

The MHA Education Grant for college and beyond was created to provide financial support for MHA enrolled members seeking higher education by supporting them in attaining undergraduate, graduate, and professional degrees as well as study abroad opportunities and vocational training.

Privacy Statement

The MHA Education Grant shall operate in accordance with the Family Educational Rights and Privacy Act (FERPA). All applicant files shall be kept confidential. The student requesting educational assistance will be the primary contact. For the MHA Education Grant to disclose information regarding an applicant, the applicant must submit a signed disclosure statement, specifying the individuals and/or entities to receive the information.

3.1 General Guidelines

- The MHA Education Grant assists students attending an accredited institution of higher education or vocational program with unmet need.
- The MHA Education Grant does not fund the total cost of tuition.
- The MHA Education Grant is not a reimbursement grant.
- The MHA Education Grant does not pay student loans.
- The MHA Education Grant is a supplemental grant and should be used as a last resort of funding and not a primary source of funding.
- Applicants who qualify for other sources of funding such as: 477, Higher Education, and other private scholarship programs are encouraged to apply to other resources prior to applying for the MHA Education Grant.

3.2 Funding Opportunities

1. **Undergraduate/Vocational/Graduate Education Grants:** Funds are intended to assist students with tuition, books, fees, room & board, transportation, and miscellaneous living expenses, as determined by the Free Application for Federal Student Aid (FAFSA).
2. **Term Limits:** Funding will assist eligible students in earning one certificate, one associate level-degree, one bachelor's degree, one graduate or professional degree, one post-baccalaureate program, and clinical rotations. If a student chooses to pursue an additional certificate, diploma or degree (ex. a second bachelor's degree), the MHA Education Grant does not apply. Funding for previously attended semesters or retroactive payments are not allowed. The grant will only fund the term in which students are applying in accordance with term deadlines.

- 3. Maximum Timeframe – 150% Rule:** The MHA Education Grant Program adheres to the **150% maximum timeframe rule**, consistent with federal financial aid standards. This policy establishes the maximum number of credit hours a student may attempt while remaining eligible for program funding.

Maximum Timeframe Calculation:

Recipients may receive funding for up to **150% of the total credit hours required** for their declared academic program of study.

Maximum Attempted Credit Limits by Program:

- Associate's degree: Programs requiring 60 semester credit hours allow up to 90 attempted credit hours ($60 \times 1.5 = 90$).
- Bachelor's Degree: Programs requiring 120 semester credit hours allow up to 180 attempted credit hours ($120 \times 1.5 = 180$).
- Master's Degree: Programs requiring 30 credit hours allow up to 45 attempted credit hours ($30 \times 1.5 = 45$). Programs requiring 40 credit hours allow up to 60 attempted credit hours ($40 \times 1.5 = 60$).

Credit Evaluation:

All attempted credits will be counted toward the maximum timeframe, regardless of funding status. This includes:

- Repeated courses
- Withdrawn courses
- Transfer credits, where applicable

Monitoring:

The MHA Education Grant Program will monitor student progression each term. Students approaching their maximum timeframe may be notified of their remaining eligibility.

- 4. Amounts:** Applicants are eligible for **up to \$18,500** per academic year, based on the individual applicant's personal circumstances as outlined below:

Full-time Students may receive **up to \$18,500.00** per academic year; **up to \$8,000.00** per semester (Fall/Spring) and **up to \$2,500.00** for summer semesters.

****Note**** We understand all schools define terms differently, and funding will be determined by the applicant's institution's academic year.

Part-time Students are eligible to receive funding at a prorated amount dependent on the number of enrolled credits. For example, half-time students may receive up to \$4,000 or funded at 50% per

semester/trimester/quarter. Refer to the Sliding Fee Scale for Part-Time Applicants below.

Sliding Fee Scale for Part-Time Applicants

Semester Applicants				
Full time (12 hours or more)	3/4 time (9-11 hours)	Half-Time (6-8 hours)	Less Than Half-Time (1-5 hours)	Total Amount for Fall, Spring
\$8,000	\$6,000.00	\$4,000.00	\$2,000.00	\$16,000.00
Trimester Applicants				
Full time (12 hours or more)	3/4 time (9-11 hours)	Half-Time (6-8 hours)	Less Than Half-Time (1-5 hours)	Total Amount for Fall, Winter Spring
\$6,166.67	\$4,624.99	\$3,083.33	\$1,541.67	\$18,500.00
Quarter Applicants				
Full time (12 hours or more)	3/4 time (9-11 hours)	Half-Time (6-8 hours)	Less Than Half-Time (1-5 hours)	Total Amount for Fall, Winter, Spring
\$5,333.33	\$3,500.00	\$2,666.66	\$1,333.33	\$16,000.00
Summer Applicants				
Full time (6 hours or more)	3/4 time (4-5 hours)	Half-Time (3 hours)	Less Than Half-Time (1-2 hours)	Total Amount
\$2,500	\$1,875.00	\$1,250.00	\$625.00	\$2,500.00

5. **Special Circumstances:** Funding amounts will be considered on a case-by-case basis for applicants applying for Special Circumstances which may include a student who does not meet all requirements herein or exceeds outlined funding limits. Applicants who have been approved for funding through resolution by TBC will be awarded the MHA Education Grant in accordance with the outcome of the meeting.

3.3 Eligibility, Responsibilities, Requirements, and Deadlines

I. Eligibility

1. Applicant must be an enrolled member of the Three Affiliated Tribes.
2. The applicant must be a high school graduate or have received a General Education Diploma (GED).

3. Applicants must be pursuing a certificate or degree from a regionally accredited institution.
4. Applicants must have a minimum 2.0 cumulative GPA on a 4.0 scale.
5. Applicants must be considered full-time or part-time during the Fall/Winter/Spring/Summer semester/trimester/quarter/clock hours.

II. Applicant Responsibilities

1. The applicant and/or recipient shall abide by and comply with the specific policies, procedures and eligibility requirements of the MHA Education Grant as stated herein.
2. The applicant and/or recipient shall fulfill his/her academic obligations and comply with all applicable laws, policies, rules, regulations and procedures of the MHA Education Grant, additional scholarships, and financial assistance programs from which the applicant receives funds.
3. The applicant shall immediately report any change in enrollment, withdrawal, and/or transfer status to the MHA Education Grant program.

III. Requirements

All required documentation must be submitted prior to approval for funds and is required for grant program auditing purposes.

First-Time students and new applicants must provide the following:

1. Applicants must submit a new application for each semester/trimester/quarter in which they seek funding.
2. Applicant must submit a Certificate of Indian Blood (CIB).
3. Applicants must submit a Letter of Acceptance.
4. Applicant must provide a current class schedule showing proof of enrolled credits for that term.
5. Applicant must submit FERPA Release Authorization.
6. Applicants must complete a FAFSA for the academic year in which they apply for the grant, verified by the financial aid office.
7. Applicants must submit a Financial Needs Analysis (FNA), showing their unmet need. The Financial Needs Analysis must be completed and signed by a Financial Aid Officer, **No Exceptions**. Completed FNA will be sent directly from the institution of higher education to the MHA Education Grant program and must include the school's proper department & address for receipt of payment.

Continuing students must provide the following:

1. Applicants must submit a new application for each semester/trimester/quarter in which they seek funding.

2. Applicant must provide a current class schedule showing proof of attempted credits for that term.
3. Applicants must submit the most recent unofficial college transcripts and must maintain the minimum GPA requirements to remain eligible for the MHA Education Grant program.
4. Applicants accepted or enrolled into a graduate program must provide unofficial undergraduate transcripts conferring a bachelor's degree upon entry of program.
5. Applicant must submit FERPA Release Authorization.
6. Applicants must complete a FAFSA for the academic year in which they apply for the grant, verified by the financial aid office.
7. Applicants must submit a Financial Needs Analysis (FNA), showing their unmet need. The Financial Needs Analysis must be completed and signed by a Financial Aid Officer, **No Exceptions**. Completed FNA will be sent directly from the institution of higher education to the MHA Education Grant program and must include the school's proper department & address for receipt of payment.

Stop-out students that did not attend for one (1) semester/trimester/quarter or more must provide the following:

1. Applicants must submit a new application for each semester/trimester/quarter in which they seek funding.
2. Applicants must submit a Letter of Acceptance.
3. Applicant must provide a current class schedule showing proof of attempted credits for that term.
4. Applicants must submit the most recent unofficial college transcripts and must maintain the minimum GPA requirements to remain eligible for the MHA Education Grant program.
5. Applicants accepted or enrolled into a graduate program must provide unofficial undergraduate transcripts conferring a bachelor's degree.
6. Applicant must submit FERPA Release Authorization.
7. Applicants must complete a FAFSA for the academic year in which they apply for the grant, verified by the financial aid office.
8. Applicants must submit a Financial Needs Analysis (FNA), showing their unmet need. The Financial Needs Analysis must be completed and signed by a Financial Aid Officer, **No Exceptions**. Completed FNA will be sent directly from the institution of higher education to the MHA Education Grant program and must include the school's proper department & address for receipt of payment.

Students that have endured Special Circumstances (see definition in section 3.2-2) must provide the following:

Resolution by Three Affiliated Tribes Tribal Business Council (TBC)

1. Applicants must submit a completed application.
2. Applicant must submit FERPA Release Authorization.

3. Current official billing statement from the college and/or educational institution.
4. Applicants must submit the signed resolution from the Three Affiliated Tribes Tribal Business Council.

Other (to be determined by the MHA Education Grant Manager)

1. Applicants must submit a completed application.
2. Applicant must submit FERPA Release Authorization.
3. Applicants must submit a letter explaining special circumstances.
4. Applicants must submit the most recent unofficial college transcripts and must maintain the minimum GPA requirements to remain eligible for the MHA Education Grant program.
5. Current class schedule showing proof of enrollment.
6. Applicants must complete a FAFSA for the academic year in which they apply for the grant, verified by the financial aid office.
7. Applicants must submit a Financial Needs Analysis (FNA), showing their unmet need. The Financial Needs Analysis must be completed and signed by a Financial Aid Officer, **No Exceptions**. Completed FNA will be sent directly from the institution of higher education to the MHA Education Grant program and must include the school's proper department & address for receipt of payment.

III. Application Deadline

Applications received after the term deadline will not be considered.

SEMESTER/TRIMESTER	Opening Date	Closing Date
Fall	July 15 th	October 15 th
Spring	November 15 th	February 15 th
Summer	April 15 th	June 15 th

QUARTER	Opening Date	Closing Date
Fall	July 15 th	October 15 th
Winter	November 15 th	February 15 th
Spring	May 15 th	July 15 th
Summer	June 15 th	September 15 th

3.4 Probation, Termination, Reinstatement and Applicant Responsibilities:

I. Academic Probation

- Students who earn below a 2.0 GPA for one semester will be awarded half funding (up to \$3,500) for that semester.
- Students who drop below a cumulative 2.0 GPA will be allowed to receive funding for one additional term and must demonstrate a cumulative 2.0 GPA or higher at the end of the term.

II. Funding Termination

- Students who earn below a cumulative 2.0 GPA for two consecutive semesters or withdraw two consecutive semesters will be ineligible to receive funding for all MHA Education Grant funding opportunities. This aligns with federal PELL standards pertaining to Satisfactory Academic Progress (SAP).

III. Reinstatement Requirements

- Students must provide transcripts which demonstrate they have successfully earned a minimum of 12 credits per semester/trimester/quarter with a term 2.0 GPA.

IV. Responsibilities of the Applicant

1. The applicant and/or recipient shall immediately report any change in enrollment, withdrawal, and/or transfer status to the MHA Education Grant program.
2. The applicant and/or recipient shall notify the MHA Education Grant program of his or her graduation date and certificate or degree to be conferred.
3. The applicant and/or recipient is responsible for understanding his/her rights and responsibilities regarding financial assistance and/or scholarships including the responsibility to be informed of policies herein.

3.5 Continuing Education Units Funding Opportunities

1. **Continuing Education Units (CEU's):** Eligible individuals who are required to pursue CEU's after formal education may receive a grant award to cover the cost of required CEU courses.

2. Applicants that would like to enhance their education or vocational training in their field, but applicant's desired courses are not considered CEU's, may apply for funding through Special Circumstances. (See section 3.2-2)

3.6 Eligibility, Requirements, and Deadlines

I. Eligibility

1. Applicant must be an enrolled member of the Three Affiliated Tribes.

II. Requirements

All required documentation must be submitted prior to approval for funds and is required for grant program auditing purposes.

1. Applicants must submit the proper completed and signed application. Incomplete Applications will not be accepted.
2. Applicants must submit an official billing statement along with application to be eligible for funds.

III. Application Deadlines

Applications are to be submitted prior to the start date of CEU course.

Supplemental Education Grant for Graduate Students in Medicine, Law, Physical Science and Engineering

The Supplemental Education Grant for Graduate Students in the areas of Medicine, Law, Physical Science and Engineering was created to provide financial support for MHA enrolled members seeking Professional Degrees in the four areas.

Privacy Statement

The MHA Education Grant shall operate in accordance with the Family Educational Rights and Privacy Act (FERPA). All applicant files shall be kept confidential. The student requesting educational assistance will be the primary contact. For MHA Education Grant to disclose information regarding an applicant, the applicant must submit a signed disclosure statement, specifying the individuals and/or entities to receive the information.

4.1 General Guidelines

- The MHA Education Grant assists students attending an accredited institution of higher education or vocational program with unmet need.
- The MHA Education Grant does not fund the total cost of tuition.
- The MHA Education Grant is not a reimbursement grant.
- The MHA Education Grant does not pay student loans.
- The MHA Education Grant is a supplemental grant and should be used as a last resort of funding and not a primary source of funding.
- Applicants who qualify for other sources of funding such as: 477, Higher Education, and other private scholarship programs are encouraged to apply to other resources prior to applying for the MHA Education Grant.

4.2 Funding Opportunities

1. **Graduate Education Grants:** Funds are intended to assist students with tuition, books, fees, room & board, transportation, and miscellaneous living expenses, as determined by the Free Application for Federal Student Aid (FAFSA).

Funding will assist eligible students in earning one graduate or professional degree, one post-baccalaureate program, and clinical rotations. If a student chooses to pursue an additional certificate, diploma, or degree (ex. a second master's degree), the MHA Education Grant does not apply. Funding for previously attended semesters or retroactive payments are not allowed. The grant will only fund the term in which students are applying in accordance with term deadlines.

Full-time Students may receive **up to \$16,000.00** per academic year; **up to \$8,000.00** per semester (Fall/Spring).

****Note**** We understand all schools define terms differently, and funding will be determined by the applicant’s institution’s academic year.

Part-time Students may be eligible to receive a lesser grant amount dependent upon number of enrolled credits. For example, half-time students may receive up to \$4,000 or funded at 50% per semester/trimester/quarter. Refer to MHA Education Grant Funding Chart below.

Sliding Fee Scale for Part-Time Applicants

Semester Applicants				
Full time (12 hours or more)	3/4 time per Semester (9-11 hours)	Half-Time per Semester (6-8 hours)	Less Than Half- Time per Semester (1-5 hours)	Total Amount for Fall, Spring Semester
\$8,000.00	\$6,000.00	\$4,000.00	\$2,000.00	\$16,000.00
Trimester Applicants				
Full time (12 hours or more)	3/4 time per Trimester (9-11 hours)	Half-Time per Trimester (6-8 hours)	Less Than Half- Time per Trimester (1-5 hours)	Total Amount for Fall, Winter Spring, Trimester
\$5,333.33	\$3,500	\$2,666.67	\$1,333.33	\$16,000.00
Quarter Applicants				
Full time (12 hours or more)	3/4 time per Quarter (9-11 hours)	Half-Time per Quarter (6-8 hours)	Less Than Half- Time per Quarter (1-5 hours)	Total Amount for Fall, Winter, Spring Quarter
\$3,500.00	\$2,625.00	\$1,750.00	\$875.00	\$16,000.00

3. **Special Circumstances:** Funding amounts will be considered on a case-by-case basis for applicants applying for Special Circumstances which may include a student who does not meet all requirements herein or exceeds outlined funding limits. Applicants who have been approved for funding through resolution by TBC will be awarded the MHA Education Grant in accordance with the outcome of the meeting.

4.3 Eligibility, Requirements, and Deadlines

I. Eligibility

1. Applicant must be an enrolled member of the Three Affiliated Tribes.
2. Applicant must be a college graduate or have received a bachelor's degree.
3. Applicants must be pursuing a graduate degree in the areas of medicine, law, physical science or engineering from a regionally accredited institution.
4. Applicants must have a minimum 2.0 cumulative GPA on a 4.0 scale.
5. Applicants must be considered full-time or part-time during the Fall/Winter/Spring/Summer semester/trimester/quarter/clock hours.

II. Requirements

All required documentation must be submitted prior to approval for funds and is required for grant program auditing purposes.

All applicants must provide the following:

1. Applicants must submit a new application for each semester/trimester/quarter in which they seek funding.
2. Applicants must apply for the MHA Education Grant Program - College & Beyond funding before applying for the MHA Supplemental Education Grant.

III. Application Deadlines

Applications received after the term deadline will not be considered.

SEMESTER/TRIMESTER	Opening Date	Closing Date
Fall	July 15 th	October 15 th
Spring	November 15 th	February 15 th
Summer	April 15 th	June 15 th

QUARTER	Opening Date	Closing Date
Fall	July 15 th	October 15 th
Winter	November 15 th	February 15 th
Spring	May 15 th	July 15 th
Summer	June 15 th	September 15 th

4.4 Education Grant Probation, Termination, and Reinstatement and Applicant Responsibilities:

I. Academic Probation

- Students who drop below a cumulative 2.0 GPA will be allowed to receive funding for one additional term and must demonstrate a cumulative 2.0 GPA or higher at the end of the term.

II. Funding Termination

- Students who earn below a cumulative 2.0 GPA for two consecutive semesters or withdraw two consecutive semesters will be ineligible to receive funding for all MHA Education Grant funding opportunities. This aligns with federal PELL standards pertaining to Satisfactory Academic Progress (SAP).

III. Reinstatement Requirements

- Students must provide transcripts which demonstrate they have successfully earned a minimum of 12 credits per semester/trimester/quarter with a term 2.0 GPA or higher or provide favorable academic suspension appeal letter from a school official.

IV. Responsibilities of the Applicant

1. The applicant and/or recipient shall immediately report any change in enrollment, withdrawal, and/or transfer status to the MHA Education Grant program.
2. The applicant and/or recipient shall notify the MHA Education Grant program of his or her graduation date and certificate or degree to be conferred.
3. The applicant and/or recipient is responsible for understanding his/her rights and responsibilities regarding financial assistance and/or scholarships including the responsibility to be informed of policies herein.

Old Bill

Old Bill: Eligible Stop-out students who have not attended school for one (1) semester/trimester/quarter and are not able to gain admission or register due to an outstanding bill, may receive a **one-time** grant **up to** \$4,500 to pay an outstanding debt.

5.1 General Guidelines

- The MHA Education Grant assists students attending an accredited institution of higher education or vocational program with Unmet Need.
- The MHA Education Grant does not fund the total cost of tuition.
- The MHA Education Grant is not a reimbursement grant.
- The MHA Education Grant does not pay student loans.
- The MHA Education Grant is a supplemental grant and should be used as a last resort of funding and not a primary source of funding.
- Applicants who qualify for other sources of funding such as: 477, Higher Education, and other private scholarship programs are encouraged to apply to other resources prior to applying for the MHA Education Grant.

5.2 Funding Opportunities

1. Funds are intended to assist students with returning to school by paying off old debt which prevents them from registering.
2. Funds are only offered to students on a **one-time** basis, regardless of the amount.

*Ex: Jane Doe received a \$2,000 grant to cover an old debt to get back into classes in 2020. In 2024, she accumulates more debt, and she can no longer register for classes. Jane Doe has exhausted her **one-time** use of the Old Bill grant and is **ineligible** to apply.*

3. The grant will only fund the term in which students are applying in accordance with term deadlines.

5.3 Eligibility, Requirements, and Deadlines

I. Eligibility

1. Applicant must be an enrolled member of the Three Affiliated Tribes.
2. Applicants must be attempting to apply at an accredited college or university but are unable to due to outstanding educational debt.

- Applicants are ineligible to apply for the Old Bill if they received College & Beyond funding in the same semester.

Ex: Jane Doe receives \$4,500 for the Fall 2020 semester but ends up with an old bill in the same semester. Jane Doe has already exhausted her funding with the MHA Education Grant Program and is therefore ineligible to apply for the Old Bill funding.

II. Requirements

All required documentation must be submitted prior to approval for funds and is required for grant program auditing purposes.

- Applicants must submit a completed application for the semester/trimester/quarter in which they seek funding.
- Applicant must submit FERPA Release Authorization.
- Applicant
- Applicants must submit a current official billing statement from the institution of higher education.
- Applicants must submit the most current unofficial transcript or grade report from the last school attended and must have maintained the minimum GPA requirements.
- Applicants must provide documentation showing inability to register due to outstanding debt.

III. Application Deadlines

Applications received after the term deadline will not be considered.

SEMESTER/TRIMESTER	Opening Date	Closing Date
Fall	July 15 th	October 15 th
Spring	November 15 th	February 15 th
Summer	April 15 th	June 15 th

QUARTER	Opening Date	Closing Date
Fall	July 15 th	October 15 th
Winter	November 15 th	February 15 th
Spring	May 15 th	July 15 th
Summer	June 15 th	September 15 th

Internships

Internships: Eligible full-time students may receive a **one-time** grant up to \$4,500 to assist with expenses related to internships. Award amounts are based upon financial need.

6.1 Eligibility, Requirements, and Deadlines

I. Eligibility

1. Applicant must be an enrolled member of the Three Affiliated Tribes.
2. Applicant must be in good standing at an accredited college or university.
3. Applicants must be accepted into an internship and be able to provide a Letter of Acceptance.

II. Requirements

All required documentation must be submitted prior to approval for funds and is required for grant program auditing purposes.

1. Applicants must submit the proper completed and signed application, including budget form. Incomplete applications will not be accepted.
2. Applicant must submit FERPA Release Authorization.
3. Applicants must apply for any financial assistance offered through internship program such as travel scholarships, stipends, etc.
4. Applicant must provide a Letter of Acceptance for the internship program.
5. Applicants must submit the most recent unofficial college transcripts which show applicant is in good standing.

III. Application Deadlines

Applications are to be submitted **no later** than one month prior to the start of the applicant's internship.

Definitions:

Academic Term: Duration of one semester, one quarter, one trimester, or summer session required for a specific institution.

Academic Year: Duration of two semesters, three quarters, and two trimesters, including appropriate summer session required by a specific institution.

Accredited Institution: A school in which all academic and vocational programs have been reviewed by the proper private accreditation groups in the U.S. and have been determined to meet the minimum standard.

Charter School: A public school that is run independent of a school district and may receive funds from private sources.

Continuing Education Unit (CEU): A continuing education unit or continuing education credit is a measure used in continuing education programs to assist the professional to maintain their license in their profession.

Continuing Student: Students who have attended one or more semesters of a post-secondary college or university.

Credit Hour: A unit of measurement referring to the amount of credit a student receives for completion of one (1) or more courses per academic term. Credit Hours are measured differently according to whether the institution the student is attending is in the semester, quarter, or trimester system.

Free Application for Federal Student Aid (FAFSA): The federal government and schools use Free Application for Federal Student Aid to determine a student's eligibility for grants, awards, loans, and scholarships.

Family Education Rights and Privacy Act (FERPA): The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a federal law that protects the privacy of student education records.

Financial Needs Analysis (FNA): Form completed by Financial Aid staff that verifies a student's financial aid status, awards, and unmet need.

First-Time (New) Student: A student who is entering college or vocational school for the first time and has never previously attended.

Full-time Student: Undergraduate students enrolled in twelve or more credits in a single semester/quarter/trimester or 6 credit hours in the Summer. Graduate students enrolled in

a minimum of nine (9) credit hours or number of credit hours as defined by institution's policy in a single semester/quarter/trimester.

Full-Time Status Clock Hour programs: 450 clock hours (or 13 weeks) out of 900 clock hours (26 weeks) in an academic year for Fall/Winter/Spring or 225 clock hours for Summer

Graduate Student: A student who has earned a bachelor's degree and is pursuing an advanced degree level such as a masters, professional degree (M.D. or J.D), or PhD.

Learning Center: Institution which provides supplemental and personalized instruction in reading, writing, mathematics, study skills, homework support, and test preparation.

Needs-Based Award: Grants or scholarships awarded based upon student's financial needs as determined by the FAFSA.

Part-time Student: enrolled in less than 12 credits in a single semester/quarter/trimester or less than 3 credit hours in the Summer.

Private School: A school supported by a private organization or private individuals rather than by the government.

Special Circumstance: Special Circumstances may include a student who does not meet all requirements for the MHA Education Grant, exceeds outlined funding limits, or applicants who have been approved for funding through resolution by TBC.

Stop-out Student: Student who has withdrawn or sat out for one semester or more and re-enrolls at a later date.

Undergraduate Student: A student who has completed high school or a GED and is working toward a certificate, associate degree, or bachelor's degree.

Unmet Need: The difference between financial aid (PELL, scholarships, work-study, and grants) awarded and financial need (student budget and cost of attendance). The amount that remains after all financial has been awarded.

Cost of Attendance (COA)-Student Resources (PELL, scholarships, etc.) = unmet need